



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS


23 MAY 2022

DIVISION MEMORANDUM
No. 033 s. 2022

**SUBMISSION OF SCHOOL-BASED MANAGEMENT BEST PRACTICES
FOR SY 2020-2021**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to RA 9155 otherwise known as the Governance of Basic Education Act of 2001 that provides a framework for the governance of education, decentralizing governance to the field, and making the schools and learning centers the heart of the education system and DepEd Order No. 83, s. 2012 titled Implementing Guidelines on the Revised School-Based Management (SBM) Framework, Assessment, Process and Tool (APAT) which aims to strengthen the SBM practices and engagement of school stakeholders on basic education delivery, schools are requested to submit best practices for SY 2020-2021 on or before June 3, 2022.
2. This aims to share good practices for adoption or replication and continuous improvement of programs, projects and activities in the division.
3. Relative to the submission, schools shall submit a maximum of five-page best practices report following the prescribed template in Enclosure 1. The file shall be uploaded at <https://tinyurl.com/bestsbm2020>.
4. For further queries and clarification, you may contact the School Management, Monitoring and Evaluation Unit Specialists Maria Corazon A. Borbon at 09175071780 or maria.borbon@deped.gov.ph.
5. Immediate dissemination of this memorandum is desired.


NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent

Encl.:

As stated

Reference:

DepEd Order No. 83, s. 2012

To be indicated in the Perpetual Index under the following subjects:

SBM



Brgy. PotoI, Tayabas City



(042) 710-0329 or (042) 785-9615



tayabas.city@deped.gov.ph



<https://depedtayabas.com/>

Enclosure 1

SCHOOL'S BEST PRACTICES TEMPLATE

Best Practice/s Title:
School:
Proponent:
Brief Introduction: (Reflect the DepEd mandate/legal bases, the situational analysis or gaps with data, objective/s)
Executive Summary: (description of the best practices not more than 150 words)
Indicative Program of Activities: (Include the pre-implementation, implementation and post implementation of activities, don't forget the monitoring and evaluation)
Highlights of Accomplishment: (Strategies/activities done that have significantly impacted the performance of the school and the learners with the participation of its stakeholders)
Lessons Learned (lessons learned during the implementation of the best practices)
Recommendations for Continuous Improvement (in bullet form, be direct and specific)
Photo documentation (Maximum of 6 pictures with captions)



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